

Mutual Charter



WINC Students commit that:

- All students will be honest and forthright in their academic studies.
- All students will attend classes on time and for the duration stated.
- All students will comply with applicable laws concerning the use and possession of alcohol and drugs.
- Students will conduct themselves in a professional manner treating others with dignity and respect at all times.
- A student will not endanger the lives or safety of others.
- A student shall not provide false or misleading information.
- A student shall not misuse any material, service or property.

WINC Staff commit that:

- Students will be treated with respect and dignity in all interactions and through all methods of communication.
- Students will be supported to successfully complete their studies with all reasonable efforts.
- Staff will not endanger the lives or safety of others.
- Staff conduct will be free from bias and discrimination.
- Student queries will be responded to within 72 hours.
- Student complaints will be heard independently and considered fairly.
- Students will be notified in good time of changes to their schedule (unless in an unforeseen circumstance).
- Students will receive constructive feedback in a timely fashion to support their studies.

This **Mutual Charter** is supported by the policies and procedures of Western International College and its respective partner institutions. All documents are available to staff and students in full.